# <u>English Composition (영어작문연습)</u>

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- When writing me an email, always include your <u>name</u>, <u>student ID number</u>, and <u>class day and time</u>.
- If you are using Hanmail or other Korean email services, you might have to include my email in your address book in order to receive replies

이 수업은 중급이나 고급의 영어 말하고 쓰기 실력을 가진 학생들을 위한 것입니다. 실용영어과 목 대신 듣는 수업이 아닙니다. 실용영어 수업을 통과하지 못 했다면 이 수업도 통과하지 못 할 것입니다.

## Course Objectives and Description

This course sets out to improve English professional, descriptive, and creative writing ability through:

- Regular writing practice
- Instructor feedback, commentary, and assistance
- Grammar, punctuation, and format instruction
- Peer feedback and discussion

This course will focus on a short essay exam and three major writing assignments: A Biographical Essay, A Process Essay, and a Review. Course materials will prepare students for each of those assignments through practice, examples, and instruction.

15 points 15 points

### **Course Materials**

All course materials and handouts will be available at the course website: www.shepherdclass.com

# Course Requirements

The grade for this class will be based on 5 items:

- The Review: 25 points
- The Process Essay: 15 points
- The Biographical Essay:
- The Essay Exam:
- Class Participation and Attendance: 20 points
- Online Forum Participation: 10 points

## Grading

If this class has 20 students or more, grades will be curved to meet departmental grading standards: No more than 30% of students can receive an A or higher, and no more than 70% of students can receive a B or higher.

If this class has fewer than 20 students, students who receive 90 points or higher will get an A, students who receive 80 to 90 points will get a B, and students who receive 70 to 80 points will get a C. In each group, half of the students will receive a plus and the other half will receive a zero.

### Attendance and Class Participation

Each class period is worth 1 point. You can lose this point in several ways:

- If you do not attend class, you lose 1 point.
- If you are late to class, you will lose 0.2 points for every 10 minutes that you are late up to 1 point.
- If you do not participate in classroom activities, such as in-class writings or writing discussion, or if you use excessive Korean during class, do not answer questions, or generally are not actively engaged in class, you will lose 1 point.

If you have a valid reason for not attending class (such as a medical problem or job interview, please let me know <u>in advance</u> if possible. Bring proof of the reason for your absence to the next class that you attend.

## Cheating

You are expected to do all of your own work during class time. Cheating will result in failure of that assignment. Cheating includes (but is not limited to):

- Copying any part of any of your assignments from the internet, a book, or another person.
- Copying from another student during the exam.
- Basically, presenting any material that you did not make as your own.

I take cheating very seriously. If you aren't sure if something is cheating or not, ask me.