

ENGL 103

Rhetoric & Composition I



Northern Illinois
University

WP2: AI Writing Guidelines

Description

Over the next week, we'll be experimenting with AI and writing, tracking what you learn. For WP2, you'll use this information to come up with a set of guidelines for yourself related to AI and writing, such as when it's appropriate to use AI in writing and how. You'll explain these choices clearly in a reflection that accompanies your guidelines document.

Learning Outcomes

By the end of this writing project, students will be able to:

- Further build strategies for planning and revising writing.
- Analyze the output of generative AI and evaluate the output in relation to writing.
- Create parameters for when and how it's appropriate to use AI in your writing.
- Reflect critically on AI use.

AI Practices Workshop

The guidelines for the AI workshop are provided in a separate document. Documenting your AI practices is a required part of WP2 and must be turned in with your completion and revision drafts. Please be sure to complete the workshop before beginning your WP2 drafts.

Requirements

AI Practices Workshop

You will document your AI use as you try to use AI to help with writing. You must include inputs, outputs, and your analysis of what you received. You must have a minimum of 10 AI prompts in the workshop document.

A set of guidelines	You will produce a set of at least 5 guidelines for yourself and other students around good and ethical use of AI. Each guideline should be explained clearly.
Reflection	Your reflection will explain why you chose to prompt AI as you did, what you thought of the outputs in more detail, and a clear explanation of how you came up with your AI expectations, including how you think they'd be used. Reflections count for 50% of your grade.
Submission	Please submit your project and reflection through Blackboard. Be sure to approve any alternative methods to submit your writing project with me in advance.
Due Dates	<ul style="list-style-type: none"> • Completion drafts are due on Wednesday, October 14 • Revision drafts are due on Wednesday, October 21

Completion Drafts	Completion drafts are graded on demonstrating a basic understanding of the requirements. Grades for completion drafts aren't an indication of how well you'll do on the revision draft. To get full credit for the completion draft, you must do the following:
Include an AI Use Table	You have documented at least 10 AI prompts, the outputs you received, and your analysis of those outputs.
Provide AI Use Expectations	You have provided a minimum of 5 expectations for yourself and others around AI use. You have explained these expectations in detail.
Reflect on your choices	Like with WP1, in WP2 your reflection is worth 50% of your grade, including for the completion drafts. In your reflection, you must explain: <ul style="list-style-type: none"> • Why you chose the prompts you did to revise your draft. • What made the output from the AI good or bad. Would you use the outputs in your own writing? • What helped you come up with your AI expectations, both from the AI use in this assignment and from other experiences. • How would the AI expectations be used in practice, such as in other classes or out-of-school writing.

Revision Drafts

Revision drafts are graded using the checklists below. If you do not check all the boxes in the C column, your project will get an F. In order to get grades in a certain column, *all* of the boxes in that column must be met. All revision drafts must be uploaded to your portfolio. Revision drafts will not be graded unless you have submitted **a prompts document, a guidelines document, and a reflection.**

Reflection Checklist:

C	B	A
	You have completed all of the requirements in the C column plus:	You have completed all of the requirements in the C and B columns plus:
✓ You have explained what you were trying to accomplish with each AI prompt.	✓ You have explained how you changed later prompts to get better output.	✓ You have explained what you learned about prompt inputs that you could use in the future.
✓ You have explained how you judged AI outputs.	✓ You have explained specifically what caused you to judge the AI output as good or bad, giving specifics.	✓ You have provided specifics about how you would adapt the AI output to make it more appropriate for your writing.
✓ You have explained how your experiences led you to come up with each of your guidelines.	✓ You have explained how the guidelines would change your AI use in the future.	✓ You have provided an example for each expectation of how you would use AI in specific situations.
✓ You have explained how your guidelines might be used by other writers.	✓ You have provided examples beyond your experience of your guidelines in action.	✓ You have given suggestions for other writers to use your guidelines appropriately and ethically.
✓ Your reflection includes what grade you think you have earned for the reflection part of this assignment.	✓ You have revised your reflection after the completion draft based on your peers' and my feedback.	✓ You have explained what changes you made to your reflection document based on feedback and why you chose to make those changes.

AI Guidelines Checklist:

C	B	A
	You have completed all of the requirements in the C column plus:	You have completed all of the requirements in the C and B columns plus:
✓ You have provided an AI Use Table that includes at least 10 prompts with inputs and outputs.	✓ You have tried to use AI for all five areas on the AI Practices document.	✓ You have varied prompts to try to try to improve the outputs for each of the five areas.
✓ Your AI outputs have been analyzed for quality	✓ You have pointed to specifics in the outputs that you think were either good or bad.	✓ You have explained how you would integrate the outputs back into the original piece of writing.
✓ You have provided a minimum of 5 guidelines for personal AI use.	✓ Your guidelines cover at least three different areas of AI use.	✓ Your guidelines are clearly tied to your specific experiences with the AI Use Table.
✓ Your guidelines include an explanation of what each of the guidelines means in practice.	✓ Each of your guideline explanations includes an example of when or how AI would be used appropriately.	✓ Each of your guideline explanations provides a specific, real-world example of appropriate AI use in action.
✓ Your reflection includes what grade you think you have earned for the AI guidelines part of this assignment.	✓ You have revised your guidelines document after the completion draft based on your peers' and my feedback.	✓ You have explained what changes you made to your guidelines document based on feedback and why you chose to make those changes in your reflection.